

Proceedings of the 7th Governing Body Meeting of the Manipur Institute of Technology held on 07/12/2015 at 01:30 p.m. in the Conference Room of the Hon'ble Vice-Chancellor, Manipur University with Prof. H. Nandakumar Sarma, Hon'ble Vice-Chancellor in the chair.

Members present :-

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| 1. Prof. S. Manoj Singh | - | HOD/Dypt. of Pol. Sc.
M.U. |
| 2. Dr. Ch. Gobin Singh | - | Governing body member, MIT,
Jarkyelpat |
| 3. Rambir Soram | - | 8/5, MIT |
| 4. K. SIBANKUMAR SINGH
F.O. | - | 7/12/15 |
| 5. Th. Chittaranjan Singh
Secy to Gov. | - | <i>[Signature]</i> |
| 6. W. Vishwanath | - | <i>[Signature]</i>
7/12/15 |
| 7. M. Dhaneshwar Singh | - | <i>[Signature]</i> |

The following members could not attend the meeting

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| 1. Prof. Samarendra Dandapat
Deptt. of Electronics and Electrical Engg., IIT Guwahati | - | AICTE Nominee |
| 2. Shri Tejmani Sinam,
HoD (Computer Science), Manipur University | - | Member |

At the outset, the Chairman welcomed all the members present and called the meeting to order.

Agenda 1 : Confirmation of the last proceedings held on 25/06/2015

Resolution 1 : Read and confirmed the last proceedings of the 6th Governing Body Meeting of Manipur Institute of Technology held on 25/06/2015. Regarding "Transfer of land ownership from the Controller of Technical Education, Govt. of Manipur to the Principal, MIT" the Special Secretary to the Governor of Manipur pointed out that the land was allotted in favour of the Controller of Technical Education for establishment of Engineering College and advised the Principal i/c, MIT to send a letter to the concerned S.D.O. for correcting records with reference to the Secretariat Revenue Department, Government of Manipur Order vide No.21/97/96-R dated 15/06/1999 with a copy each to the Revenue Secretary, Government of Manipur and the Special Secretary to the Governor of Manipur.

[Signature] *[Signature]* 1

The statement of expenditure for the period 29/01/2014 to 30/11/2015 indicating considerable deficit amount under the Heads Contingency and Faculty of Engineering was presented and placed before the committee by the Accountant of Manipur Institute of Technology and explained in detail. The Member Secretary(Principal i/c, MIT) requested the committee to release the amount from the Manipur University in order to function smoothly. After minute discussion all the members unanimously resolved to work out the actual amount which is to be deposited as revenue from the consultancy fee indicating the actual amount to be released by the Manipur University as block transfer.

The Chairman advised the Principal i/c, MIT to minimise the expenditure as the UGC has already reduced the allocation of fund to Manipur University.

Agenda 2 : Service condition of Teaching and Non-Teaching staff members

Resolution 2 : The Member Secretary placed the status of 120 employees of MIT in detail at the time of conversion as a constituent college of Manipur University. All the members suggested to categorise the employees of Manipur Institute of Technology who came into existence from the Government College of Technology, Government Polytechnic, other Government departments and Manipur College of Technology Society itself. The Principal i/c, MIT was entrusted to initiate the process.

Regarding implementation of Career Advancement Scheme for teaching faculties Principal i/c, informed the members that necessary documents had already been communicated to Manipur University authority for necessary action. The Hon'ble Vice-Chancellor, Manipur University advised the Finance Officer, Manipur University to work out the arrears to be paid to the faculties as and when the fund is released from University Grants Commission(UGC).

Further, the matter of pay rectification and redesignation for the posts of Manipur Institute of Technology as prevalent to the Manipur University cadre was discussed at length and resolved that a list of staff for such categories be submitted to M.U. authority for necessary action.



The committee discussed the matter of absorption of Shri K. Tomba Singh, Chowkidar, MIT and after minute discussion it was resolved to issue a speaking order at an early date.

Agenda 3 : Implementation of MACP Scheme to the eligible employees of MIT Non-Teaching staff members

Resolution 3 : After minute discussion, the committee resolved that implementation of Modified Assured Career Progression(MACP) Scheme to the employees of Manipur Institute of Technology be done within December, 2015 and authorised Prof. R.K. Hemakumar Singh, Principal i/c, Manipur Institute of Technology to sign 3(three) years' ACRs of the employees w.e.f. 2013.

Agenda 4 : 2nd Instalment of AICTE-NEQIP grant

Resolution 4 : Dr. Th. Somchand Singh, Coordinator(NEQIP-AICTE) presented the IPU proceedings and budget with expenditure statement along with the achievements of NEQIP programme with the grant of its 2nd Instalment. All the members unanimously approved the same and resolved that the fund may be utilized for the following

- (i) organizing Short-Term Courses
- (ii) organizing International Conference
- (iii) opening a separate Corpus Fund
- (iv) engaging Teaching Assistants/Research Assistants etc.
- (v) purchase of software for utilizing in Consultancy Works
- (vi) purchase of books/reading materials for Weak SC/ST/Handicapped students and conducting special coaching classes for appearing GATE, IES etc.
- (vii) bus maintenance charges

The committee also resolved that a regular faculty member be allowed to participate International Conference/Workshop, once in a block of 3(three) years under the NEQIP-AICTE grant with 100% reimbursement.



Agenda 5 : Appointment of Principal, MIT

Resolution 5 : The Member Secretary pointed out the importance of appointment of a regular Principal, Manipur Institute of Technology as per AICTE norms as the Institute is a purely technical Institute. As the appointment for regular Principal, Manipur Institute of Technology is in process, the Chairman suggested the present Principal i/c, to look after the office of the Manipur Institute of Technology for some time.

Misc. Agenda 6.1 : Holding of DPC for Staff Car Driver and arrangement for implementation of Die-in-Harness Scheme to (i) Ms. I. Sophia Devi, w/o Late I. Raikumar Singh, Grade-IV and (ii) Ms. Swilunga Rosemary, w/o Late Raliba Peter, Maintenance Attendant

Resolution 6.1. : The Member Secretary communicated the process of the Staff Car Driver Promotional Scheme to the existing Driver for granting of Pay Band of Rs.5200-20200+GP2400 and the committee recommended to hold the DPC at an early date.

Regarding implementation of Die-in-Harness Scheme the committee discussed and resolved the matter be implemented as soon as possible as per rule.

6.2. Implementation of AICTE norm to the existing Guest Lecturer

Resolution 6.2. : The committee discussed for implementation of AICTE norm to the existing Guest Lecturer and resolved that the existing Guest Lecturers will continue from time to time subject to the fulfilment of AICTE qualifications.

6.3. Consideration of Promotion/Time bound scale in respect of Administrative Officer and Librarian

Resolution 6.3. : The committee discussed the matter and resolved to consider the proposal for promotion/time bound scale in respect of Administrative Officer and Librarian as per rule with their performance.



6.4. The term “Reader” as stated in para 6(ix) & (x) in the constitution of Governing Body, MIT in terms of Ordinance-B-7 of Manipur University be renamed/modified as Associate Professor


Resolution 6.4. : After minute discussion, all the members unanimously resolved to rename the term “Reader and Lecturer” which are stated in para 6(ix) & (x) in the constitution of Government Body, Manipur Institute of Technology in terms of Ordinance-B-7 of Manipur University as under

“6(ix) One Professor or Associate Professor (if Professor is not available) of the Institute by rotation according to seniority for a period of one year.

6(x) One Associate Professor or Assistant Professor of the Institute, by rotation according to seniority reckoned by the total length of the service in the Institute, for a period of one year”.

6.5. Promotion of eligible LDCs(Jr. Assistant) against the 2(two) vacant posts of UDC(Assistant) on superannuation on 29/02/2012 and 31/10/2013 respectively

Resolution 6.5. : After threadbare discussion, all the members unanimously resolved to implement the promotion of LDCs at an early date. *as per rule*

The meeting was over with a vote of thanks to the chair. 



(Prof. R.K. Hemakumar Singh)
Principal i/c, MIT
Member Secretary, GB, MIT.



(Prof. H. Nandakumar Sarma)
Vice-Chancellor, MU
Chairman, GB, MIT.