

PROCEEDING OF THE 6th GOVERNING BODY MEETING OF MANIPUR INSTITUTE OF TECHNOLOGY HELD ON 25/06/2015 AT 1.30 P.M. IN THE CONFERENCE ROOM OF THE HON'BLE VICE-CHANCELLOR, MANIPUR UNIVERSITY, CANCHIPUR WITH PROF. H. NANDAKUMAR SARMA VICE-CHANCELLOR, M.U. IN THE CHAIR.

The Chairman of the Governing Body of MIT, Prof. H. Nandakumar Sarma (Vice-Chancellor, Manipur University) welcomed all the members attended in the meeting.

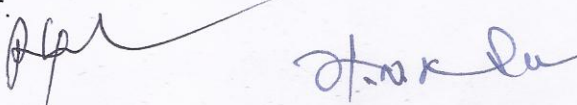
The following members attended the meeting:

1. Prof. H. Nandakumar Sarma
Vice-Chancellor, M.U. - Chairman
2. Shri Th. Chitranjan Singh
Secy. to Governor, Govt. of Manipur - Member
3. Prof. N. Lokendra Singh
Registrar, M.U. - Member
4. Prof. M. Dhaneshwar Singh
Dean of SMPS (Look after Academic matters of MIT) - Member
5. Shri Tejmani Sinam
HoD (Computer Science), M.U. - Member
6. Shri K. Jibankumar Singh
Finance Officer, M.U. - Member
7. Shri Ranbir Soram
Asst. Professor & Head (CSE Deptt.) MIT - Member
8. Dr. Ch. Gobin Singh
Asst. Professor (Geology) MIT - Member
9. Prof. R.K. Hemakumar Singh
Principal i/c MIT - Member Secretary

The following member could not attend the meeting

1. Prof. Samarendra Dandapat
Deptt. of Electronics and Electrical Engg., IIT Guwahati - AICTE Nominee

At the outset, the Chairman welcomed all the members present. Thereafter, he called the meeting to order.



Agenda 1 : Confirmation of the last proceedings

Resolution 1 : Read and confirmed the last proceedings of the 5th Governing Body Meeting of Manipur Institute of Technology held on 08/05/2013 and Misc. Agenda 6.4 "Transfer of land ownership from the Controller of Technical Education, Govt. of Manipur to the Principal, MIT". For this purpose, the relevant papers be submitted to the Secretary to the Governor of Manipur by the authority of MIT for further process.

Agenda 2 : Presentation of Income and Expenditure statement for the year 2014-15.

Resolution 2 : The Income and Expenditure Statement for the year 2014-15 and expenditure incurred w.e.f. 29/01/2014 to 19/06/2015 was approved in principle subject to finalisation of Annual (Finance) Account 2014-2015 and expenditure statement during 29/01/2014 to 19/06/2015.

Agenda 3 : Consideration of grievances in respect of Teaching and Non-Teaching employees.

Resolution 3 : The grievances in respect of Teaching and Non-Teaching employees were placed before the committee one by one as follows :

- (i) Implementation of time-bound promotional scheme (Teaching staff)
- (ii) Retirement benefits to MIT employees
- (iii) Implementation of MACP to all the eligible employees of MIT by the committee of Manipur University in terms of O.M. No.35034/3/2008-Estt.(D) dated 18/02/2015 issued by the Govt. of India, Dept. of Personnel & Training

Regarding implementation of time-bound promotional scheme (Teaching staff) the committee discussed minutely and resolved that all the Self-Appraisal Performance Records of each teaching faculty be submitted to the IQAC, Manipur University by the Principal i/c, MIT through Dean, SMPS (look after academic matters of MIT) for speedy implementation of the same.



And the committee discussed thoroughly the retirement benefit in respect of Smt. Y. Subadani Devi, U.D.C. who retired on 31/10/2013 and resolved to release initially the amount which was deposited by the incumbent to the Manipur University i.e. GPF – Rs.1,77,705/- and Leave Encashment – Rs.68,370/-. The other benefits like pension etc. be made after examining the records from the initial appointment till retirement as per rule by the Finance Section, M.U.

Further, the committee discussed thoroughly to implement MACP Scheme to all the eligible employees of MIT and resolved to implement the MACP Scheme to all the eligible employees of MIT. The history notes of each employee including relevant supporting documents be submitted to the MACP Committee of Manipur University as early as possible. For this purpose, Principal/one nominee from MIT be included in the MACP Committee of Manipur University.

Lastly, the Vice-Chancellor, M.U. advised the Principal i/c, MIT to select 4 (four) senior-most Non-Teaching staffs for assigning their duties and responsibilities to scrutinise all the necessary documents for implementing the MACP Scheme of eligible MIT employees within July, 2015.

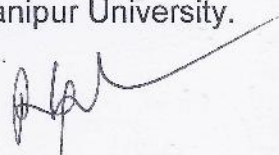
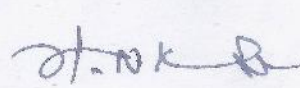
Agenda 4 : Presentation of MIT LOGO and its approval.

Resolution 4 : The proposed LOGO design by the Selection Committee of MIT LOGO design was placed before the Committee and after threadbare discussion the committee resolved to hold another meeting of the Selection Committee for further improvement of the design.

Further, the Committee resolved to use the MU Logo as interim arrangement pending the finalisation of MIT Logo.

Agenda 5 : Presentation of 4-Men Committee's report.

Resolution 5 : A brief report about the 4-Men Committee was presented before the committee and discussed thoroughly and resolved in principle to redesignate initially LDC to Jr. Assistant, UDC to Assistant and other compatible employees in line with the designation pattern of the employees of Manipur University without involving extra/additional financial involvement subject to the verification of relevant R/Rs and qualification, experience with respect to the corresponding R/Rs of Jr. Asstt. and Assistant in Manipur University.

Further, the Committee examined the Staff Car Driver(s) Promotional Scheme in respect of Shri Ak. Tarunkumar Singh, Driver for granting of Pay Band of Rs.5200-20200+GP 2400 and recommended to be re-examined by the M.U. authority. A report be submitted as early as possible.

Agenda 6. Consideration of absorption of K. Tomba Singh, Chowkidar in MIT

Resolution 6 : The committee discussed his absorption in MIT and resolved to submit a report and condition as per rules to the M.U. authority as early as possible.

Misc. Agenda 7.1 : To approve fee structure and prospectus Resolution

7.1. : After thorough discussion the committee recommended to rectify the name of airport which was written under the caption "Campus Information" as "Bir Tikendrajit Airport" as "Imphal International Airport" in the Prospectus.


And the description under the caption "Manipur University Campus, Canchipur" be rectified with reference to the Prospectus of Manipur University.

Further, "one seat in each discipline is reserved for the ward of Manipur University" under the caption "Reservation" be deleted and approved the fee structure in the draft prospectus.

7.2. To consider higher study for Technical supporting staff and others.

Resolution 7.2. : The committee discussed for higher study of Technical Supporting staff and others and resolved in principle to allow them to go for higher studies without affecting their normal duties and the remaining Misc. Agenda Sl.No.3 to 8 be presented in the next GB meeting.

The meeting was over with thanks to the chair.



(Prof. R.K. Hemakumar Singh)
Principal i/c, MIT
Member Secretary, GB, MIT.



(Prof. H. Nandakumar Sarma)
Vice-Chancellor, MU
Chairman, GB, MIT.